



Pacific Northwest Trail Association Seeks Executive Director

THE PACIFIC NORTHWEST TRAIL ASSOCIATION (PNTA) The mission of the Pacific Northwest Trail Association is to protect and promote the Pacific Northwest National Scenic Trail (PNNST), and to enhance recreation and educational opportunities for the enjoyment of present and future generations. The Pacific Northwest Trail, one of eleven National Scenic Trails in the United States, begins near the Continental Divide in Glacier National Park and travels through Montana, Idaho, and Washington before reaching its western terminus at the Pacific Ocean near Cape Alava. The trail crosses three National Parks and seven National Forests. This carefully chosen path is high for the views and long on adventure. It includes the Rocky Mountains, Selkirk Mountains, Pasayten Wilderness, North Cascades, Olympic Mountains, and Wilderness Coast.

POSITION DETAILS: Under the supervision of the Board of Directors, the Executive Director carries out the mission and goals of the Association in concert with the public, the membership, the U.S. Forest Service and other governmental and private sector partners. The Executive Director reports to the President. The position's responsibilities include improving and effectively managing the PNTA's fund raising and revenue producing programs, educational programs, membership programs, trail maintenance and contracting programs, and administrative operations. The Executive Director currently supervises full-time year round staff of four, and oversees 5-12 seasonal trail crew leaders and 40-70 trail crew members, a portion of which are youth ages 14 up, and works with all types of volunteers, trail angels, and resupply points. The PNTA annual budget is around \$500,000.

EXPERIENCE: Minimum of five years professional experience in a strong management leadership position of a nonprofit or private entity. Qualified candidates must have had proven success in producing income or fundraising (major gifts, membership recruitment and retention, corporate partnerships), working with governmental partners and volunteers. An understanding of federal contracting is a plus. Experience in outdoor recreation is desirable, especially in long-distance hiking.

REQUIRED SKILLS: Ability to cultivate and secure funding resources and partnerships; outstanding interpersonal skills in leadership, management of volunteers and staff, proven fiscal acumen and experience; willingness to perform the wide range of tasks that a small organization imposes. Excellent written and oral communication

skills. The ED is required to hike and camp on portions of the Trail. Outstanding organizational abilities, attention to details and accuracy are musts.

START DATE: The Executive Director should be available to start on or before August 15, 2016.

LOCATION: The PNTA office is currently in Sedro Wooley, Washington, a major re-supply trail town on a Pacific Northwest Trail alternate route. Sedro-Woolley is known as the "Gateway to the North Cascades" located on the western edge of the majestic Cascade Mountain Range in northwest Washington State along the banks of the Skagit River. The city's population is nearing 11,000. Seattle is 70 miles to the south on I-5; Puget Sound and the San Juan Islands are close by to the west. The PNTA also maintains a satellite office in Whitefish, Montana.

SALARY: \$49,000-55,000 per year, plus the PNTA benefit package.

APPLICATION PROCESS: Qualified applicants should send a letter of interest, resume, and references to edsearch@pnt.org by **May 15, 2016**. See the PNTA website for a more detailed job description. www.pnt.org.

PNTA is an equal opportunity employer. People of all ages, races, genders identities, and sexual orientations are encouraged to apply.